



OFFICIAL HOTEL RESERVATION FORM • RESERVATION DEADLINE: OCTOBER 25, 2011

CONTACT INFORMATION

Name:			
Company:			
Address:			
City:	State:	Zip:	Country:
Phone:	Fax:		
Email (required to receive confirmation):			

HOTEL SELECTION: Please review hotels below and indicate your hotel choices in order of preference.

Requests will be honored on a first-come, first-served, space available basis. Submit your request as soon as possible for the best opportunity of receiving your hotel choice.

HOTEL	Preference	Single	Double	Triple	Quad
Radisson Hotel Salt Lake City Downtown		\$111	\$111	\$121	\$131
Salt Lake Plaza Hotel		\$103	\$103	\$113	\$113
Shilo Inn		\$118	\$118	\$128	\$128

ROOM INFORMATION

Arrival Date: _____ Departure Date: _____

Name of person(s) sharing the room: _____

Room Type: Single Double (1 bed) Double (2 beds) Triple Quad

Check here if you have a disability requiring special services Non-Smoking Smoking

DEPOSIT / IMPORTANT INFORMATION

<p>DEPOSIT: All reservation requests must be accompanied by a credit card guarantee or check in the amount equaling a deposit for one night's room and tax for each room reserved. Tax is currently 12.6% and is subject to change. Housing forms received without a valid guarantee, deposit will not be processed.</p> <p>CANCELLATION: Reservations cancelled after October 25, 2011 and prior to 72 hours before arrival date will be subject to a \$25 processing fee. One night's room and tax will be forfeited entirely if cancellation occurs within 72 hours of arrival date.</p> <p>The Housing Connection will send you a confirmation of your reservation. If you don't receive a confirmation or have questions, please contact us.</p>	<p>Your hotel reserves the right to charge this card a deposit for one night's room and tax for each room reservation on or after October 25, 2011. This credit card must be valid through NOVEMBER/2011.</p> <p><input type="checkbox"/> Amex <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Discover</p> <p><input type="checkbox"/> Check payable to The Housing Connection Check # _____</p> <p>Card #: _____</p> <p>Exp. Date: _____</p> <p>Name: _____</p> <p>Signature: _____</p>
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Return completed form to The Housing Connection:

Mail to The Housing Connection:
175 S. West Temple, Suite 140
Salt Lake City, UT 84101

(888) 665-1369 US Toll-free
(801) 505-5256 Local and International
7:00 am – 6:00 pm MST, Mon–Fri

Email: thc@housingregistration.com

Fax: 801-355-0250